

M I N U T E S
WILLIAMSBURG BOARD OF EDUCATION
MAY 8, 2019

The Williamsburg Board of Education met in regular session at 6:30 p.m. in the High School Media Center on May 8, 2019. Members present were: Mark Armstrong, Matt Blythe, Kim Finn, Brooke Drahos and Brian Phillips. The meeting was called to order by President Phillips.

One staff member is retiring at the end of this school year: Marcee Sander, elementary art teacher, who has been with the District for 18 years. Words of appreciation and praise were expressed about Ms. Sander.

A motion was made by Finn, seconded by Drahos to approve the consent agenda as presented. Included in the consent agenda is the following: previous monthly minutes from the Board meeting on April 10, 2019; monthly claims; financial reports; approved fundraisers for poms to hold Poms Night, pump gas at Caseys and collect sponsorships from local businesses; approved fundraising requests for National Honor Society to see lemonade at baseball and softball games and sell root beer floats at the Salute to Freedom celebration; approved a resignation from Casey Wetjen as 7th grade volleyball coach; approved a resignation from Rose Fetzer as 8th grade volleyball coach; approved a resignation from Ellen Folkmann as special education associate; approved a resignation from Jeff Joens as day custodian, effective April 25, 2019; approved a resignation from Kim Ritchie as assistant cross country coach, pending finding a suitable replacement; approved a resignation from Megan O'Neill as 5th grade teacher; approved Beriet Moffitt as elementary art teacher, BA, Step 5; and approved Fletcher Green as 1st grade teacher, BA, Step 0. The motion passed unanimously.

Certificates of appreciation were presented to the following Board members: Mark Armstrong, Brian Phillips, Brooke Drahos, Kim Finn and Matt Blythe. The Board members' hard work and dedication are very much appreciated by everyone.

Nick Hildebrandt from Emergent Architecture and Brian Boelk from Axiom Consultants discussed their companies and the possibility of working with the District on future projects. A motion was made by Finn, seconded by Blythe to approve a contract with Emergent Architecture to serve as the District's architect on upcoming PPEL-funded projects. The motion passed unanimously.

Dr. Garber discussed cash flow projections for a capital loan note sale. Dr. Garber also discussed the options of engaging in one sale or two sales, and the possibility of meeting with local lenders to gauge interest in a local private sale versus a public sale.

A list of candidates for Teacher Leadership positions for the 2019-2020 school year was presented for approval. These positions include instructional coaches, lead learning team members, model teachers, and professional partners. A motion was made by Blythe, seconded by Armstrong to approve the list of candidates as presented. The motion passed unanimously.

A motion was made by Blythe, seconded by Finn, to lease two (2) propane school buses from School Bus Sales for \$98,469/bus in FY2020. The motion passed unanimously.

The Board representatives and the Association representatives tentatively approved increasing the certified base by \$950.00. A motion was made by Blythe, seconded by Armstrong to approve the proposed base increase and the master contract for the 2019-2020 school year, pending ratification by the WEA. The motion passed unanimously.

A list of certified staff listing their step and lane was presented for approval. A motion was made by Blythe, seconded by Armstrong to approve contracts for the certified staff under the guidelines of the new master contract for the 2019-2020 school year, pending ratification by the WEA. The motion passed unanimously.

A list of graduating seniors was presented for approval. A motion was made by Drahos, seconded by Armstrong to approve the list of graduating seniors for the 2018-2019 school year, pending successful completion of graduation requirements. The motion passed unanimously. Phillips and Finn will hand out diplomas at graduation.

Motion was made by Armstrong, seconded by Finn to set lunch prices as follows: PK-3 \$2.75, 4-8 \$2.85, 9-12 \$2.95 and adult \$3.75; milk price \$0.50; and breakfast prices as follows: PK-6 \$1.70, 7-12 \$1.80 and adult \$2.30. The motion passed unanimously.

Districts are required to participate in the National School Lunch Program. A motion was made by Finn, seconded by Drahos to approve the participation in the National School Lunch Program. The motion passed unanimously.

Bids were presented for the fuel, milk and bread for the 2019-2020 school year.

A motion was made by Blythe, seconded by Finn to approve the Multi County fuel, diesel and propane bid as presented. The motion passed unanimously.

A motion was made by Blythe, seconded by Finn to approve the bread bid from Bimbo Bakeries as presented. The motion passed unanimously.

Milk bids were received from Prairie Farms and Anderson Erickson Dairy. Becky Risdon, Food Service Supervisor, recommended accepting the bid from Prairie Farms. A motion was made by Blythe, seconded by Finn to approve the escalator bid from Prairie Farms as presented. The motion passed unanimously.

Jeff Lancial discussed possible revisions to Board Policy 905.1, Community Use of School District Facilities and Equipment. Lancial will bring the changes to the policy back for a first reading at the June Board meeting.

Brent Zirkel, Assistant Principal and Migrant Coordinator, presented a list of staff members for the summer migrant program. The summer migrant education program will be held from July 8, 2019 to August 2, 2019. A motion was made by Drahos, seconded by Finn to approve contracts for the summer migrant education program as presented. The motion passed unanimously.

Krista Casterline, FCCLA Advisor, requested permission to take two students to attend the FCCLA National Leadership Conference in Anaheim, California from June 28, 2019 through July 5, 2019. A motion was made by Finn, seconded by Drahos to approve the out of state trip as requested. The motion passed unanimously.

Nathan King, head baseball coach, requested permission to take the varsity baseball team members to watch the College World Series in Omaha, Nebraska on June 18, 2019. A motion was made by Armstrong, seconded by Finn to approve the out of state trip as requested. The motion passed unanimously.

In order to decide on a list of recipients for the George and Louise Swigart Scholarship, the Board must enter into a closed session because of confidential student records. A motion was made by Blythe, seconded by Armstrong to enter into closed session according to Code of Iowa 21.5(1)(a) student records. A roll call vote was as follows: Armstrong, yes; Blythe, yes; Finn, yes; Drahos, yes; and Phillips, yes. The Board went into closed session at 9:10 p.m. The Board came out of closed session at 9:14 p.m. A motion was made by Armstrong, seconded by Finn to approve the list of recipients of the George and Louise Swigart Scholarships that was identified in the closed session. The announcement of the students will be made at the Senior Awards Night on May 24, 2019. The motion passed unanimously.

Exempt session 21.0 and 20.17(3) Code of Iowa for Negotiations was tabled to the June Board meeting.

A motion was made by Armstrong, seconded by Phillips to adjourn. The motion passed unanimously. The meeting adjourned at 9:17 p.m. The next regular Board meeting will be held on June 12, 2019 at 6:30 p.m.

Respectfully Submitted,
Cynthia Gingerich, Board Secretary