

MINUTES
WILLIAMSBURG BOARD OF EDUCATION
NOVEMBER 13, 2019

The Williamsburg Board of Education met in regular session at 6:30 p.m. in the High School Media Center on November 13, 2019. Members present were: Mark Armstrong, Matt Blythe, Kim Finn and Brooke Drahos. Brian Phillips was absent. The meeting was called to order by Vice-President Armstrong.

A motion was made by Finn, seconded by Drahos to approve the consent agenda as presented. Included in the consent agenda are the following: previous monthly minutes from the Board meeting on October 9, 2019; monthly claims; financial reports; approved a fundraiser for Raiders at the Ridge to sell frozen meals; approved a fundraiser NHS to hold an elementary movie matinee; approved open enrollment requests for Gabriela Gil (4th) and Martin Gil (3rd) out of Williamsburg to Clear Creek Amana for the 2020-2021 school year; approved open enrollment requests for Brylee Miller (5th) and Beckett Miller (2nd) out of Williamsburg to Mid-Prairie HSAP for the 2019-2020 school year; approved an open enrollment request for Gabriel Fisher (Kgn) from English Valleys to Williamsburg for the 2019-2020 school year; approved Lynette Stein as special education associate, \$13/hour; approved Gary Stearns as part-time night custodian, \$13/hour; approved Dodie Meyers as 2-hour lunch clerk, \$12.33/hour; approved a resignation from Rebecca Blythe as assistant volleyball coach pending finding a suitable replacement; and approved a resignation from Sara Petrzelka as assistant volleyball coach pending finding a suitable replacement. The motion passed unanimously.

Dr. Garber recommended an early conclusion to the current printer/copier lease agreement with Premier, and recommended a new 60-month printer/copier lease agreement with Access Systems. The new agreement will be less costly per month and include more copy volume. A motion was made by Blythe, seconded by Finn to approve the new printer/copier lease agreement with Access Systems. The motion passed unanimously.

Dr. Garber presented a quote from Dell in the amount of \$36,196.20 for the purchase of 30 desktop computers to be used in the industrial technology computer lab. A motion was made by Finn, seconded by Drahos to approve the purchase of 30 Dell computers as presented. The motion passed unanimously.

Assistant Principal Zirkel discussed the process used at the JR/SR High School to investigate bullying and harassment complaints. He also explained the differences between bullying, harassment and peer conflict, how safety plans are implemented, and what a “preponderance of evidence” means.

Iowa Schools are allowed to request additional funds and /or increased spending authority for an increase in enrollment, open enrollment out, and LEP Instruction beyond five years. The District’s enrollment increased by 37 students, and there were 5 students served beyond five years for LEP Instruction. Superintendent Garber recommended approving the request for the purpose of increasing spending authority in the amount of \$262,356.60 (\$254,782.00 for increase in enrollment and \$7,574.60 for LEP Instruction beyond five years). In March when the budget for the 2020-2021 school year is reviewed, the Board would be able to decide whether they want to levy for any of the cash allowed. A motion was made by Finn, seconded by Blythe to authorize the District’s request to the School Budget Review Committee (SBRC) in the amount of \$262,356.60 for MSA for an increase in enrollment and LEP Instruction beyond five years. The motion passed unanimously.

A motion was made by Finn, seconded by Drahos to cast the Board's ballot vote for Carol Montz as Director of District Number 6 for the Grantwood AEA Board of Directors. The motion passed unanimously.

A motion was made by Drahos, seconded by Blythe to approve the bid from ECCO Midwest, Inc. in the amount of \$8,700 for asbestos abatement in classrooms at the JR/SR High School so chalkboards can be removed for installation of whiteboards. The motion passed unanimously.

A motion was made by Finn, seconded by Drahos to approve a one year trial of Junior High soccer in the spring of 2020. The motion passed unanimously.

A second reading was done of Board policy 505.8. A motion was made by Drahos, seconded by Blythe to approve the policy as presented. The motion passed unanimously.

A second reading was done of Board policies 211-217. A motion was made by Blythe, seconded by Drahos to approve the policies as presented. The motion passed unanimously.

Each year the Board has the option to consider the voluntary retirement policy #407.6. The current policy requires the employee to be 56 by June 30th, must be eligible and apply for IPERS benefits, must have completed 15 years of service in the Williamsburg District, is not on disability and has successfully fulfilled contractual obligations. The incentive offered was paid health insurance with premiums set at the dollar amount of the highest deductible single coverage of the early retirement year until the age of Medicare eligibility. The Board has the right to restrict the number of early retirement requests that it accepts each year. A motion was made by Finn, seconded by Blythe to table this item until the December meeting in order to compile several options that may be offered. The motion passed unanimously.

In March of 2012 the Board approved Board Policy 413.6, Voluntary Retirement for Classified Supervisory Positions. This policy is to be reviewed each November. The current policy requires the employee to be age 60 by June 30th, must be eligible and apply for IPERS benefits, must have completed 15 years of service in the Williamsburg District, is not on disability and has successfully fulfilled contractual obligations. The incentive offered was paid health insurance with premiums set at the dollar amount of the single coverage of the early retirement year until the age of Medicare eligibility. The Board has the right to restrict the number of early retirement requests that it accepts each year. A motion was made by Finn, seconded by Blythe to table this item until the December meeting. The motion passed unanimously.

A motion was made by Finn, seconded by Blythe to adjourn. The motion passed unanimously. The meeting adjourned at 7:54 p.m. The next regular board meeting will be held on December 11, 2019 at 6:30 p.m.

Respectfully Submitted,
Cynthia Gingerich, Board Secretary