

M I N U T E S
WILLIAMSBURG BOARD OF EDUCATION
APRIL 8, 2020

The Williamsburg Board of Education held a public hearing on the 2020-2021 budget at 6:35 p.m. in the Williamsburg Jr/Sr High School Media Center on April 8, 2020. Members present were: Mark Armstrong (via Zoom), Brian Phillips (via Zoom), Kim Finn (via Zoom), Quinn Wolfe (via Zoom) and Brooke Drahos (via Zoom). There were no comments from the public. A motion was made by Armstrong, seconded by Drahos to close the public hearing. The motion passed unanimously and the public hearing closed at 6:36 p.m.

The Williamsburg Board of Education met in regular session at 6:36 p.m. in the High School Media Center and via Zoom meeting (in order to honor social distance recommendations from President Trump and Governor Kim Reynolds due to Covid-19 virus concerns) on April 8, 2020. Members present were: Mark Armstrong (via Zoom), Brian Phillips (via Zoom), Kim Finn (via Zoom), Quinn Wolfe (via Zoom) and Brooke Drahos (via Zoom). The meeting was called to order by President Phillips.

A motion was made by Drahos, seconded by Wolfe to approve the consent agenda as presented. Included in the consent agenda is the following: previous monthly minutes from the Board meeting on March 11, 2020; monthly claims; financial reports; approved an open enrollment request for Maxwell Diller (Kgn) out of Williamsburg into Mid-Prairie for 2020-2021; approved an open enrollment request for Blaine Duwa (2nd) out of Williamsburg into Mid-Prairie for 2020-2021; approved Krystle Stehno as assistant robotics coach for 2019-2020, Step 4, 3.5%; approved a resignation from Dustin Larsen as Industrial Tech teacher, 8th grade football coach and assistant soccer coach at the end of the 2019-2020 school year; and approved Stephen Brandt as vocal music teacher, BA Step 4, vocal increment, Step 4, 11% and musical director, Step 4, 7%. The motion passed unanimously.

Superintendent Garber presented the proposed budget for the 2020-2021 school year with a tax rate of 14.47735 per thousand of assessed valuation. This includes a management levy for \$400,000, Debt Service levy for \$1,249,393, voted PPEL levy for \$620,070 and the board approved PPEL levy for \$152,704, with the income surtax rate of 6%. A motion was made by Wolfe, seconded by Drahos to adopt the 2020-2021 budget as presented. Roll call vote as follows: Armstrong, yes; Wolfe, yes; Finn, yes; Drahos, yes; and Phillips, yes. The motion passed unanimously.

A motion was made by Finn, seconded by Armstrong to approve the low base bid of \$1,299,000.00, along with Alternate #2 bid of \$86,000.00 and Alternate #3 bid of \$5,000.00 from A.T.G.-Ram Industries LLC for the Williamsburg CSD Track and Field Improvements Project. The motion passed unanimously.

A motion was made by Drahos, seconded by Wolfe to approve change order #1 in the amount of \$1,248 for the WCSD RTU replacement project in order to adjust ductwork in the cafeteria to better fit the new rooftop unit. The motion passed unanimously.

The District received formal communication from general contractor Garling Construction regarding the potential impact of COVID-19 on workforce and supply chains.

A motion was made by Armstrong, seconded by Drahos to introduce the following resolution and move its adoption: Resolution authorizing the redemption of general obligation school bonds, Series 2015A, dated May 1, 2015, and levying a tax for fiscal year 2020-21 for the redemption of general obligation school bonds, Series 2015A, dated May 1, 2015. Roll call vote as follows: Armstrong, yes; Quinn, yes; Finn, yes; Drahos, yes, Phillips, yes. The motion passed unanimously.

The Iowa Association of School Boards recommends the approval of the Budget Guarantee for the 2020-2021 school year. A motion was made by Drahos, seconded by Wolfe to approve the following resolution: Resolved, that the Board of Directors of the Williamsburg Community School District, will levy property tax for fiscal year 2020-2021 for the regular program budget adjustment as allowed under section 257.14 Code of Iowa. Roll call was as follows: Armstrong, yes; Wolfe, yes; Finn, yes; Drahos, yes; and Phillips, yes. The motion passed unanimously.

Superintendent Garber recommended amending the 2019-2020 budget as follows: increasing Instruction from \$9,563,000 to \$9,700,000; increasing Total Support Services from \$4,356,200 to \$4,500,000; increasing Noninstructional Programs from \$623,000 to \$650,000; and increasing Total Other Expenditures from \$2,460,120 to \$5,810,120, due to increased expenditures for salary/benefits and construction projects. The amendment will not increase taxes. A motion was made by Wolfe, seconded by Armstrong to approve the proposed budget amendment and set the public hearing for May 13, 2020 at 6:30 p.m. in the JR/SR High School Media Center. Roll call was as follows: Armstrong, yes; Wolfe, yes; Finn, yes; Drahos, yes; and Phillips, yes. The motion passed unanimously.

Dr. Garber recommended passing a Pandemic Pay Resolution for hourly/non-exempt employees. A motion was made by Finn, seconded by Drahos to introduce the following resolution and move its adoption: Be It Resolved, in the event of a temporary closure of Williamsburg Community Schools, the Superintendent is hereby authorized to pay hourly and/or non-exempt employees their customary and regular pay, through the remainder of the current recommended school closure, April 30, 2020. If Williamsburg Community Schools' operations continue to be closed after that time (i.e., later than April 30, 2020), then the Board shall reconvene and determine what authority, if any, the Superintendent has to continue paying hourly and/or non-exempt employees during the temporary closure. Roll call was as follows: Armstrong, yes; Wolfe, yes; Finn, yes; Drahos, yes; and Phillips, yes. The motion passed unanimously.

The Board representatives and the Association representatives tentatively approved increasing the certified base by \$1,069.00. A list of certified staff listing their step and lane was presented for contract approval under the guidelines of the new master contract for the 2020-2021 school year. A motion was made by Drahos seconded by Wolfe to approve the proposed base increase and the master contract for the 2020-2021 school year and the list of certified staff contracts under those guidelines, pending ratification by the WEA. The motion passed unanimously.

Dr. Garber and the administrative team gave an update on school closure learning opportunities that are currently being provided for students, and plans for moving forward in the next few weeks. Plans were outlined for voluntary and/or required learning experiences for Williamsburg students. The District's application to declare a specific plan is due to the Department of Education by April 10, 2020.

A motion was made by Drahos, seconded by Finn to adjourn. The motion passed unanimously.

The meeting adjourned at 8:51 p.m. The next regular board meeting will be held on May 13, 2020 at 6:30 p.m.

Board went into exempt session at 8:53 p.m., Section 20.17(3) Code of Iowa for Purposes of Negotiations.

Respectfully Submitted,
Cynthia Gingerich, Board Secretary