

M I N U T E S
WILLIAMSBURG BOARD OF EDUCATION
MAY 13, 2020

The Williamsburg Board of Education held a public hearing on amending the 2019-2020 budget at 6:40 p.m. in the Williamsburg JR/SR High School Media Center on May 13, 2020. Members present were: Mark Armstrong (via Zoom), Brian Phillips (via Zoom), Kim Finn (via Zoom), Quinn Wolfe (via Zoom) and Brooke Drahos (via Zoom). There were no comments from the public. Motion was made by Armstrong, seconded by Wolfe to close the public hearing at 6:42. The motion passed unanimously.

The Williamsburg Board of Education met in regular session at 6:43 p.m. in the High School Media Center and via Zoom meeting (in order to honor social distance recommendations from President Trump and Governor Kim Reynolds due to Covid-19 virus concerns) on May 13, 2020. Members present were: Mark Armstrong (via Zoom), Brian Phillips (via Zoom), Kim Finn (via Zoom), Quinn Wolfe (via Zoom) and Brooke Drahos (via Zoom). The meeting was called to order by President Phillips.

Two staff members are retiring at the end of this school year: Steven Manning, vocal music teacher, who has been with the District for 35 years, and David Widmer, elementary principal, who has been with the District for 23 years. Words of appreciation and praise were expressed about Mr. Manning and Mr. Widmer.

Words of appreciation were expressed to the following Board members: Mark Armstrong, Brian Phillips, Brooke Drahos, Kim Finn and Quinn Wolfe. The Board members' hard work and dedication are very much appreciated by everyone.

A motion was made by Finn, seconded by Drahos to approve the consent agenda as presented. Included in the consent agenda is the following: previous monthly minutes from the Board meeting on April 8, 2020; monthly claims; financial reports; approved a resignation from Brandi Delveau as 3-year old preschool teacher; and approved a resignation from Louis Mazzetta as elementary special education teacher. The motion passed unanimously.

Dr. Garber recommended the following transfers among current administrative staff: Michael Jepson transfer to JR/SR High School Assistant Principal, and Brent Zirkel transfer to Mary Welsh Elementary School Principal. A motion was made by Armstrong, seconded by Wolfe to approve the transfers as presented. The motion passed unanimously.

Brent Zirkel, Assistant Principal and Migrant Coordinator, presented a list of staff members for the summer migrant program, with contracts being contingent upon the District's ability to offer summer migrant support either in person, virtually or through a combination of those means, and contingent upon the number of students who enroll in summer programming. If the District cannot offer summer migrant programming or if there are fewer students enrolled than are reasonably needed for the number of staff, the District reserves the right to rescind the approved positions. A motion was made by Finn, seconded by Drahos to approve contracts for the summer migrant education program as presented with the contingencies in place and the ability to rescind the contracts if the program is not able to be held. The motion passed unanimously.

Dr. Garber recommended passing a Pandemic Pay Resolution for hourly/non-exempt employees. A motion was made by Drahos, seconded by Wolfe to introduce the following resolution and move its adoption: Be It Resolved, as a result of a temporary closure of Williamsburg Community Schools, the Superintendent is hereby authorized to pay hourly and/or non-exempt employees their customary and

regular pay, through the remainder of the current school year. The motion passed unanimously.

A motion was made by Armstrong, seconded by Wolfe to approve pay application #1 for the Additions and Renovation Project, to Garling Construction in the amount of \$192,460.56. The motion passed unanimously.

A motion was made by Finn, seconded by Armstrong to approve the purchase of a scoreboard, videoboard, play clocks and sound system from Daktronics for the football/soccer field and track, in the amount of \$171,577. The cost of the purchase and installation is being funded through a donation from Austin Blythe and Holden Blythe. The motion passed unanimously.

A motion was made by Armstrong, seconded by Drahos, to approve the purchase of 3 free standing picnic tables, 3 free standing tables, 9 circular tables with benches, and 5 elliptical tables with stools from Premier Furniture & Equipment for the Mary Welsh Elementary cafeteria addition, in the amount of \$30,803. The motion passed unanimously.

A motion was made by Armstrong, seconded by Drahos to approve change order #2 in the amount of \$1,000 to S&S Plumbing for the WCSD RTU replacement project to replace factory mounted smoke detectors. The motion passed unanimously.

A motion was made by Wolfe, seconded by Finn to approve change order #0001 in the amount of - \$4,867.19 (deduct) to Garling Construction for the Additions and Renovations Project to change the decorative fence around mechanical units at Mary Welsh Elementary to one at a lesser cost. The motion passed unanimously.

A motion was made by Drahos, seconded by Finn to approve change order #0002 in the amount of \$9,707.60 to Garling Construction for the Additions and Renovations Project to re-route the storm sewer that collects water from the downspouts around the Mary Welsh cafeteria. The motion passed unanimously.

A motion was made by Wolfe, seconded by Drahos to approve change order #0004 in the amount of \$1,112.82 to Garling Construction for the Additions and Renovations Project for removal of trees and park benches that were in the way of the staging area and approach to the Mary Welsh cafeteria addition. The motion passed unanimously.

A motion was made by Armstrong, seconded by Drahos to approve change order #0005 in the amount of \$802.23 to Garling Construction for the Additions and Renovations Project as a result of removal of a blockage from the storm sewer at the JR/SR High School. The motion passed unanimously.

A motion was made by Drahos, seconded by Armstrong to approve change order #0007 in the amount of \$20,952.53 to Garling Construction for the Additions and Renovations Project as the result of additional door security/key fob access locations and a rekeying of both buildings at every exterior entrance. The motion passed unanimously.

A motion was made by Wolfe, seconded by Drahos to approve change order #0008 in the amount of \$27,374.76 to Garling Construction for the Additions and Renovations Project as a result of the need for over excavation on the Mary Welsh cafeteria site. The motion passed unanimously.

Superintendent Garber provided information about the mentoring and induction consortium that is provided by Grantwood to assist 1st and 2nd year teachers. A motion was made by Finn, seconded by Armstrong to approve the mentoring and induction consortium agreement with Grantwood for the 2020-2021 school year. The motion passed unanimously.

Superintendent Garber recommended amending the 2019-2020 budget as follows: increasing Instruction from \$9,563,000 to \$9,900,000; increasing Total Support Services from \$4,356,200 to \$4,500,000; increasing Noninstructional Programs from \$623,000 to \$650,000; and increasing Total Other Expenditures from \$2,460,120 to \$5,810,120, due to increased expenditures for salary/benefits and construction projects. The amendment will not increase taxes. A motion was made by Armstrong, seconded by Drahos to approve the proposed budget amendment as presented. Roll call was as follows: Armstrong, yes; Wolfe, yes; Finn, yes; Drahos, yes; and Phillips, yes. The motion passed unanimously.

Districts are required to participate in the National School Lunch Program. A motion was made by Drahos, seconded by Finn to approve the participation in the National School Lunch Program. The motion passed unanimously.

A motion was made by Armstrong, seconded by Wolfe to set lunch prices as follows: PK-3 \$2.85, 4-8 \$2.95, 9-12 \$3.05 and adult \$3.85; milk price \$0.50; and breakfast prices as follows: PK-6 \$1.80, 7-12 \$1.90 and adult \$2.40. The motion passed unanimously.

Bids were presented for the fuel, milk and bread for the 2020-2021 school year. A motion was made by Armstrong, seconded by Drahos to approve the Multi County fuel, diesel and propane bid as presented, to approve the bread bid from Pan O Gold as presented and to approve the escalator bid from Prairie Farms as presented. The motion passed unanimously.

A motion was made by Finn, seconded by Armstrong to approve the purchase of wireless access points, licensing, network switches and some cabling as part of the technology infrastructure development. The purchase will be made with the support of E-rate, which provides a 60% discount on connectivity-related purchases. The total cost of the purchases (to be made after July 1, 2020) is \$60,756.63, with the District's responsibility being \$26,510.65 after the E-rate discount. The motion passed unanimously.

A list of graduating seniors was presented for approval. A motion was made by Wolfe, seconded by Finn to approve the list of graduating seniors for the 2019-2020 school year, pending successful completion of graduation requirements. The motion passed unanimously.

The Board President announced to the public that the Board was going to meet as provided in Iowa Code 21.9 and 20.17(3) for a strategy session for the purpose of negotiations. The Board went into exempt session at 9:35 p.m. The Board came out of exempt session at 10:25 p.m. to discuss the non-certified staff and administrative contracts for 2020-2021.

A motion was made by Finn, seconded by Wolfe to approve the following pay changes: an increase in the migrant advocate contract from 214 days to 250 days with 8 days paid vacation and a 3% increase in salary on the previous 214 contract salary rate, to be applicable to all 250 days of the new contract; addition of \$1.00/hour for an associate with a specialty braille skill; a salary schedule increase of 3.50% on the step groups, swim shuttle and hourly pay for bus drivers hired prior to July 1, 2015; a 3.5% increase in hourly pay for bus mechanic; a salary schedule increase of 3% on the base for cooks, custodians, secretaries, and associates hired prior to July 1, 2015; an increase of 3% for administrative assistant, sign language interpreter, and nurses; an increase of 3% for interventionist; an increase of 3% on seasonal hourly employees; an increase of 3.50% on current salary for current bus drivers hired after July 1, 2015; an increase of 3% on current salary for cooks, custodians, secretaries and associates hired after July 1, 2015; base rates for any bus driver, cook, custodian, secretary, or associate hired after July 1, 2015 will remain the same as the previous year for any new hires; approve contracts and salary increases for the following contracted employees: a 3.5% increase in salary for Lynell O'Connor, Nathan King, Curt Ritchie, Todd Yelland, Becky Risdon and Cindy Gingerich; a 3% increase in salary for Chad Garber; an increase in salary to \$95,000 for Brent Zirkel as Mary Welsh Elementary School Principal; and an increase in salary for Michael Jepson to \$94,000 as JR/SR High School Assistant Principal. The motion passed unanimously.

A motion was made by Armstrong, seconded by Wolfe to adjourn. The motion passed unanimously. The meeting adjourned at 10:35 p.m. The next regular Board meeting will be held on June 10, 2020 at 6:30 p.m.

Respectfully Submitted,
Cynthia Gingerich, Board Secretary