

M I N U T E S
WILLIAMSBURG BOARD OF EDUCATION
MAY 12, 2021

The Williamsburg Board of Education held a public hearing on amending the 2020-2021 budget at 6:30 p.m. in the Williamsburg JR/SR High School Media Center on May 12, 2021. Members present were: Mark Armstrong, Brian Phillips, Kim Finn, Quinn Wolfe and Brooke Drahos. There were no comments from the public. Motion was made by Drahos, seconded by Wolfe to close the public hearing at 6:32. The motion passed unanimously.

The Williamsburg Board of Education met in regular session at 6:33 p.m. in the High School Media Center and via Zoom meeting (in order to honor social distance recommendations due to Covid-19 virus concerns) on May 12, 2021. Members present were: Mark Armstrong, Brian Phillips, Kim Finn, Quinn Wolfe and Brooke Drahos. The meeting was called to order by President Phillips.

A motion was made by Drahos, seconded by Finn to approve the consent agenda as presented. Included in the consent agenda is the following: previous monthly minutes from the Board meeting on April 14, 2021; monthly claims; financial reports; approved open enrollment requests for Tatum Hill (kgn) and Braysen Hill (2nd) into Williamsburg from College Community for 2021-2022; approved a resignation from Terry Huinker as bus driver; approved a resignation from Dawn Coffman as administrative assistant, effective upon finding a suitable replacement; approved Bradley Danielsen as customer and colleague specialist, \$14.75/hour; approved Jan Severns as boys swim coach, Step 0, 13%, pending completion of her coaching licensure; approved Melinda Wuebker as girls swim coach, Step 0, 13%; approved summer migrant program staffing as presented, with Maria Pearson pending BOEE licensure, Megan Hirko pending archery certification and Mindy Wuebker pending lifeguard certification; approved Adam Sanchez's request for a one-year sabbatical for the 2021-2022 school year; approved a resignation from Lauren Hobbs as 7th grade volleyball coach pending finding a suitable replacement; approved a resignation from Ann Conklin as Spanish teacher; approve a resignation from John Daniels as Vo-Ag teacher and FFA sponsor; approved Chris Hoeg as student council sponsor, Step 0, 4%; approved Lauren Parrish as elementary music teacher, BA Step 5 and Assistant Vocal, Step 5, 6%; approved Allison Odell as 6th grade teacher, BA Step 3; and approved Bailey Bickett as 5th grade teacher, BA Step 0, pending BOEE licensure. The motion passed unanimously.

Three staff members are retiring at the end of this school year: Julie Parrish, elementary teacher, Mary Sue Salazar, Title I teacher and Mary Wetjen, elementary vocal music teacher. Words of appreciation and praise were expressed about Mrs. Parrish, Mrs. Salazar and Mrs. Wetjen.

Words of appreciation were expressed to the following Board members: Mark Armstrong, Brian Phillips, Brooke Drahos, Kim Finn and Quinn Wolfe. The Board members' hard work and dedication are very much appreciated by everyone.

Superintendent Garber recommended amending the 2020-2021 budget as follows: increasing Total Support Services from \$4,620,000 to \$4,920,000; and increasing Noninstructional Programs from \$620,000 to \$720,000, due to increased expenditures and increased salary/benefits. The amendment will not increase taxes. A motion was made by Finn, seconded by Armstrong to approve the proposed budget amendment as presented. The motion passed unanimously.

Brooke Drahos, Bonnie Kinhead and Superintendent Garber shared some highlights of the School Improvement Advisory Committee meetings held during this past school year.

Dr. Garber received requests for early graduation from Kimberley Maldonado Vazquez and Meg Heitman.

A motion was made by Wolfe, seconded by Armstrong to approve the early graduation requests pending completion of Williamsburg's graduation requirements and permission from all custodial parents. The motion passed unanimously.

A list of graduating seniors was presented for approval. A motion was made by Armstrong, seconded by Drahos to approve the list of graduating seniors for the 2020-2021 school year, pending successful completion of graduation requirements. The motion passed unanimously.

Bids were presented for the gas, diesel and propane for the 2021-2022 school year. A motion was made by Wolfe, seconded by Finn to approve the Multi County fuel, diesel and propane bid as presented. The motion passed unanimously.

Bids were presented for the milk and bread for the 2021-2022 school year. A motion was made by Finn, seconded by Drahos to approve the bread bid from Pan O Gold as presented and to approve the escalator bid from Prairie Farms as presented. The motion passed unanimously.

Superintendent Garber and elementary teacher Katie Moore provided information about the mentoring and induction consortium that is provided by Grantwood to assist 1st and 2nd year teachers. A motion was made by Finn, seconded by Wolfe to approve the mentoring and induction consortium agreement with Grantwood for the 2021-2022 school year. The motion passed unanimously.

A motion was made by Armstrong, seconded by Drahos to approve pay application #13 for the Additions and Renovation Project (final payment), to Garling Construction in the amount of \$138,993.78. The motion passed unanimously.

High School Principal Lynell O'Connor presented the course description handbook for 2021-2022 for approval. O'Connor highlighted the changes from last year's handbook. A motion was made by Wolfe, seconded by Finn to approve the handbook as presented. The motion passed unanimously.

Districts are required to participate in the National School Lunch Program. A motion was made by Drahos, seconded by Armstrong to approve the participation in the National School Lunch Program. The motion passed unanimously.

A motion was made by Armstrong, seconded by Wolfe to set lunch prices as follows: PK-3 \$2.95, 4-8 \$3.05, 9-12 \$3.15 and adult \$3.95; milk price \$0.50; and breakfast prices as follows: PK-6 \$1.90, 7-12 \$2.00 and adult \$2.50. The motion passed unanimously.

Dr. Garber discussed the full time face-to-face instructional model and the experience with that model so far in the District, and discussed options for mask requirements going forward.

In order to decide on a list of recipients for the George and Louise Swigart Scholarship, the Board must enter into a closed session because of confidential student records. A motion was made by Armstrong, seconded by Wolfe to enter into closed session according to Code of Iowa 21.5(1)(a) student records. A roll call vote was as follows: Armstrong, yes; Wolfe, yes; Finn, yes; Drahos, yes; and Phillips, yes. The Board went into closed session at 8:57 p.m. The Board came out of closed session at 9:02 p.m. A motion was made by Finn, seconded by Drahos to approve the list of recipients of the George and Louise Swigart Scholarships that was identified in the closed session. The announcement of the students will be made at the Senior Awards Night on May 19th. The motion passed unanimously.

The Board President announced to the public that the Board was going to meet as provided in Iowa Code 21.9 and 20.17(3) for a strategy session for the purpose of negotiations. The Board went into exempt session at 9:03 p.m. The Board came out of exempt session at 9:57 p.m. to discuss the non-certified staff and administrative contracts for 2021-2022.

A motion was made by Wolfe, seconded by Finn to approve the following pay changes: change the starting pay for custodians to \$13.50/hour; increase the custodial night differential to \$1.25/hour; a salary schedule increase of 3% on the step groups, swim shuttle and hourly pay for bus drivers hired prior to July 1, 2015; a 3% increase in hourly pay for bus mechanic; a salary schedule increase of 3% on the base for cooks, custodians, secretaries, and associates hired prior to July 1, 2015; an increase of 3% for administrative assistant, sign language interpreter, and nurses; an increase of 3% for interventionist; an increase of 3% on seasonal hourly employees; an increase of 3% on current salary for current bus drivers hired after July 1, 2015; an increase of 3% on current salary for cooks, custodians, secretaries and associates hired after July 1, 2015, with the exception of Bradley Danielsen who was approved in the consent agenda, and Eduardo Alba Garcia, who will increase to \$13.50 to meet the new starting pay scale; base rates for any bus driver, cook, secretary, or associate hired after July 1, 2015 will remain the same as the previous year for any new hires; approve contracts and salary increases for the following contracted employees: a 3% increase in salary for Lynell O'Connor, Brent Zirkel, Michael Jepson, Sue Lawler, Curt Ritchie, Todd Yelland, Chad Garber and Cindy Gingerich; an additional 2 days of vacation for Todd Yelland, Cindy Gingerich and Phil Trimpe; and a 4% increase in salary for Nathan King and Becky Risdon. The motion passed unanimously.

A motion was made by Armstrong, seconded by Wolfe to adjourn. The motion passed unanimously. The meeting adjourned at 9:59 p.m. The next regular Board meeting will be held on June 9, 2021 at 6:30 p.m.

Respectfully Submitted,
Cynthia Gingerich, Board Secretary